

क्रमांक/F.No. BUSS/PG Syllabus/2023

दिनांक/Date: 29.03.2023

29/3/23

य आयोग

(Dr. K. Jagannathan)

अध्यक्ष, यूनानी, सित्द एवं (NCISM)

President, Board of Unani, Sid

To,

#### The Principal/ Dean/Director All Unani and Siddha Colleges

#### Subject: To conduct the PG orientation program for the academic session 2022-23- regarding

#### Sir/Madam,

With reference to the subject mentioned above, The National Commission for Indian System of Medicine proposed a Post-graduate orientation program for smooth transition of PG students of diversified backgrounds and to prepare students towards study patterns of Post-graduate programs of Unani/Siddha.

Further, you are also informed the duration of the orientation program shall be not less than 15 days and 90 hours prescribed by the Commission (**copy enclosed**) and you are also informed to submit the report alongwith the photos of the Induction/Orientation programme, to the Board of Unani Siddha and Sowa-Rigpa, (BUSS) in this regard.

Copy to:-

- 1. The Chairman, National Commission for Indian System of Medicine. भारतीय चिकित्सा पद्धति राष
- 2. The Secretary, Ministry of AYUSH, AYUSH Bhawan, 'B' Block, GPO Complex, TNA, New Dell Medicine 110023.
- 3. All Presidents, National Commission for Indian System of Medicine.
- 4. All Members, National Commission for Indian System of Medicine.
- 5. The Health Secretaries of all State Govts/Union Territories dealing with the Education of Unani.
- 6. The Director of ISM & H of all State Govts/Union Territories.
- 7. The Registrars of all Universities having faculty of Unani Medicine.
- 8. AACCC (AYUSH Admissions Central Counselling Committee), Ministry of AYUSH, AYUSH Bhawan, 'B' Block, GPO Complex, INA, New Delhi-110023. (aaccc-admn-ayush@gov.in)
- 9. The Education Policy I section, B-Block, GPO Complex, INA, New Delhi-110023. ep1sectionayush@gov.in
- 10. Guard file.

Dr. K. Jagannathan) President, Board of Unani, Siddha and Sowa Rigpa (NCISM)

President, Board of Unani, Siddha and Sowa Rigpa

# PG ORIENTATION PROGRAM (TRANSFORMATION TO PROFICIENT SCHOLAR)



### (PRESCRIBED BY NCISM)

(Applicable from 2022-23 batches onwards for 5 years or until further notification by NCISM, whichever is earlier)



BOARD OF UNANI, SIDDHA AND SOWA-RIGPA NATIONAL COMMISSION FOR INDIAN SYSTEM OF MEDICINE NEW DELHI-110058

## PG Orientation Program (Transformation to Proficient Scholar)



### PREAMBLE

Students from various parts of country with different languages, cultural background, and academic status will be taking admission to pursue postgraduate degree and specialty in the areas of their interest. In this regard to bring them under one common learning platform and to prepare them for post-graduate education, some common subjects which are not part of the PG curriculum but needed for post-graduate education, that facilitates smooth and effective learning process are identified and incorporated in to 'PG Orientation Program (Transformation to Proficient Scholar)'. This PG orientation program includes personality development, communication skills, attitudes, code of conduct, campus behaviour etc., general issues as well as presentation skills, journal clubs, clinical case presentations etc., areas specific to post-graduate academic activities. By this program the post-graduate scholars will be able to focus on 360° approach and development in to respective specialist.

AIMS AND OBJECTIVES: By the end of PG orientation program the PG scholars will be

- 1. Familiar and get acclimatize with the college campus and facilities.
- 2. Aware of institutional policies, rules and regulations of campus and other regulatory bodies.
- 3. Understand hierarchy and roles of institutional officials as well as other regulatory bodies.
- 4. Familiar with various PG academic activities
- 5. Able to develop congenial atmosphere in the campus

## PG ORIENTATION PROGRAM

### (Transformation to Proficient Scholar)

# CURRICULUM

| SR.NO. | BROAD HEADS & CONTENT   | DURATION<br>(HOURS) |
|--------|---|---------------------|
| 01     | Inaugural Function  | 2-3                 |
|        | <ul> <li>a. Institutional profile (origin &amp; history of the institution, introduction of society/trust, achievements/innovations of the college/institution, collaborations etc.) presentation by the principal or senior faculty member.</li> <li>b. Opinions by senior students</li> <li>c. Address of the shift exect (if invited)</li> </ul>   |                     |
| 02     | <ul><li>c. Address of the chief guest (if invited)</li><li>Pre-test; Post Test and Feedback</li></ul>   | 1-2                 |
| 04     | a. Pre-Test & Post-Test shall be from the same questionnaire.   | 1-2                 |
|        | <ul> <li>b. Pre-test to be conducted immediately after Inaugural function.</li> <li>c. Post-test and Feedback shall be taken at the end of the PG<br/>Orientation program.</li> <li>d. The test shall comprise questions on PG programme details duration,<br/>MOUs, Policies and procedures, regulatory bodies, facilities,<br/>Organogram of the institution, Functionality of the institute, skills<br/>like computer, communication etc.</li> <li>e. The questions shall be within the framework of the PG orientation<br/>program.</li> <li>f. The questionnaire should include 20–50 questions.</li> <li>g. Google forms are to be used.</li> <li>h. Results of the pre-test and post-test are to be compared. Post-test<br/>results must indicate that students achieved the course outcomes. If<br/>any aspects are not improved or understood by many students, such<br/>aspects need to be addressed.</li> <li>i. Feedback is to be obtained on the content of the PG orientation<br/>program as well as the mode of conduction and Suggestions for<br/>further improvisation.</li> </ul> |                     |
| 03     | Getting conversant with the Institution   | 10-12               |
|        | <ul> <li>a. <i>Know your campus:</i> A guided tour of the entire campus and facilities. Students are to be made into batches of suitable size and guided by faculty members.</li> <li>b. <i>Departmental Introduction:</i> Officials from the respective units are introduced. Activities and achievements of units and facilities are to be highlighted.</li> </ul>  |                     |
|        | <ul> <li>c. Orientation to Student council and activities</li> <li>d. Introduction to the PG Student related committees and councils (IEC (Institutional Ethical Committee) / IRB (Institutional Review Board) / IRC (Institutional Research Committee) etc.)</li> </ul>  |                     |
|        | e. Introduction to research organisations like Central Council for<br>Research in Ayurvedic Sciences (CCRAS), Central Council for<br>Research in Unani Medicine (CCRUM), Central Council for Research<br>in Siddha (CCRS), Central Council for Research in Homeopathy<br>(CCRH), Central Council for Research in Yoga and Naturopathy   |                     |

|     | (CCRYN), Indian Council of Medical Research (ICMR), Indian   |       |
|-----|--|-------|
|     | Council of Agricultural Research (ICAR), Council of Scientific and   |       |
|     | Industrial Research (CSIR).  |       |
|     | f. Institutional officials' hierarchy and their roles and responsibilities.  |       |
|     | g. Rules and regulations of the campus, code of conduct, and dress   |       |
|     | codes (if any).  |       |
|     | h. An Overview of the PG curriculum, subjects, components of PG  |       |
|     | program, PG activities etc.  |       |
|     | i. Campus/Hospital/Laboratory etiquettes   |       |
|     | j. Orientation on institutional MOUs and affiliations and their scope in   |       |
|     | education and research.  |       |
| 04  | Life skills/Personality Development  | 14-16 |
|     | a. Self-protection for girls.  |       |
|     | b. Rights and responsibilities of a PG Scholar   |       |
|     | c. Time management   |       |
|     | d. Dream building and Goal setting   |       |
|     | e. Self-learning, collaborative learning, lifelong learning strategies   |       |
|     | f. Communication skills, critical thinking, soft skills, empathy and   |       |
|     | respecting conduct, confidence and personal growth, public   |       |
|     | speaking, etc.   |       |
|     | g. Team building activities  |       |
|     | h. Stress management, including yoga and meditation, relaxation  |       |
|     | techniques,  |       |
|     | i. Health awareness, Fitness, and Hygiene  |       |
|     | j. Recreational activities and talent show   |       |
|     | (During the talent exhibition, talented students are to be identified  |       |
|     | and recorded. Such students are encouraged to participate in   |       |
|     | institutional activities and to participate in various competitions. If  |       |
| 0.5 | required, training may be provided)  | 10.00 |
| 05  | Computer Skills and E-management workshop  | 18-20 |
|     | a. Computer basics, MS Office (MS Word, Power Point, Excel, etc.)  |       |
|     | b. Internet browsing, Chat GPT   |       |
|     | c. Management of emails  |       |
|     | d. Safety Apps installation: 122 India; Mysafetipin; Citizen   |       |
|     | COP;Himmat; Shake2safety; Raksha; Smart 24x7   |       |
|     | e. Language software like Grammarly etc.   |       |
|     | f. Editing and formatting software like PDF converter, Image editor,   |       |
|     | Video editing etc  |       |
|     | g. Registering and using Digilocker  |       |
|     | h. Introduction to HIMS (Hospital Information Management System)   |       |
|     | i. Cyber security and cyber safety   |       |
| 06  | j. Wi-Fi and internet policies Scope, Prospects and Opportunities  | 6-8   |
| 00  |  | 0-0   |
|     | a. Motivational Talks by eminent personalities from different fields like clinicians/ Educationalists/ Research scientists/Industry/ |       |
|     | entrepreneurs etc. related to ASUS.  |       |
|     | b. Minimum 5 lectures  |       |
|     | c. One to two international speakers are desirable.  |       |
| 07  | Learning Resources   | 8-10  |
|     | Orientation and etiquettes of the facilities existing in the campus like   |       |
|     |  |       |
|     | a. Library   |       |

|   |   | c. Simulation/Skill labs etc.   |                          |  |  |
|---|---|---|--------------------------|--|--|
|   |   | d. Central Research Facility  |                          |  |  |
|   |   | e. Animal House & Experimentation laboratory  |                          |  |  |
|   |   | f. Herbal Garden  |                          |  |  |
| (   | 08  | Academic Activities and Presentation Skills   | 14-16                    |  |  |
|   |   | a. Workshop on various PG activities like   |                          |  |  |
|   |   | i. Seminar presentation   |                          |  |  |
|   |   | ii. Journal club presentation   |                          |  |  |
|   |   | iii. Clinical case presentation etc.  |                          |  |  |
|   |   | b. Workshop on PPT preparation; Poster making etc.  |                          |  |  |
|   |   | c. Demonstration & Role play of Podium manners  |                          |  |  |
|   | 09  | Institutional Policies  | 2-4                      |  |  |
|   |   | Introduction and presentation of related policies   |                          |  |  |
|   |   | a. Leave policies   |                          |  |  |
|   |   | b. Medical care availing policy   |                          |  |  |
|   |   | c. Do's and Don'ts  |                          |  |  |
|   | 4.0   | d. Hospital SOPs  |                          |  |  |
|   | 10  | ABDM (Ayushman Bharat Digital Mission)  | 4-6                      |  |  |
|   |   | ABDM (Ayushman Bharat Digital Mission) registration   |                          |  |  |
|   |   | Introduction to Heal by India and Heal in India   |                          |  |  |
|   | 11  | Fresher's day/Valedictory Function  | 2-4                      |  |  |
| No  |   |   |                          |  |  |
| a.  |   | lents are to be made  |                          |  |  |
|   | wher  | e ever required for implementation of PG orientation program and the batche   | es are to be rotated     |  |  |
|   | accor   | dingly.   |                          |  |  |
| b. The total duration of the program shall be not less than 15 days and 90 hours. Institutes as per the |   |   |                          |  |  |
|   | additional facilities may add additional components in orientation program.                       |   |                          |  |  |
| Ot  |   | ecommended Programs   |                          |  |  |
| a.  |   | ams like GCP/ GMP / GLP / NABH/NABL orientation/ BLS/ALS, Safety C  | Codes like               |  |  |
|   | BLUE/PINK/RED, Disaster Management etc., are to be arranged as separate workshops with authorised |   |                          |  |  |
|   |   | cies/bodies and certificates are to be issued.  |                          |  |  |
| b.  | -   |   | lucted separately before |  |  |
| 0.  | -   | Synopsis orientation including scientific journal browsing workshop is to be conducted separately before commencement of synopsis writing activity. |                          |  |  |
| 0   |   |   |                          |  |  |
| с.  |   | Scientific writing including referencing software workshop is to be conducted separately.   |                          |  |  |
| d.  | Workshop on Animal Handling Techniques is to be arranged separately.                              |   |                          |  |  |
| e.  | Medi  | cal Education Technology is to be oriented in MD Part-II  |                          |  |  |